



A04

Agent of Last Resort (AOLR) – Portal User Access

This guide and associated forms may be subject to amendment following approval of the AOLR Operating Procedures.

Date: 01/09/2017

Document: A04

Revision: 1.0

AOLR – Portal User Access

This form is part of the application requirements for SEM Participants wishing to register for the Agent of Last Resort (AOLR) service related to trading in the SEMOpX Day Ahead and Intraday Markets. Full details of the application requirements are provided in document “A00 Agent of Last Resort (AOLR) – Registration Guide” available from the SEMO website.

- *Please refer to the Glossary of Terms available from the SEMO website for more detailed descriptions of each item.*
- *It is recommended to complete the form electronically before signing, scanning and sending to SEMO. This will avoid delays in processing your application due to illegible text.*
- *PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS.*

*Please complete the following details for each User to be created for the AOLR Portal Access. SEMO recommends that **at least two** AOLR users are setup to avoid issues where a user is unavailable. Where the applicant wishes to appoint **more than two** AOLR users, the applicant should complete additional “Section 4 – AOLR User One” and attach to this application.*

1. Applicant Details

Please provide details of the person who should be contacted regarding this application.

Name	<input type="text"/>
Email Address	<input type="text"/>
Contact Phone Number	<input type="text"/>

2. Member Details

Please provide details of the SEMOpX Exchange Member the Users need to be setup for. Please note that the membership details should match SEMOpX Exchange Membership application.

Registered Company Name	<input type="text"/>
Member ID (if known)	<input type="text"/>

4. AOLR Portal User - One

Please provide details of the first portal user to be setup.

4 (a) Related Balancing Market User

Please specify if the user has already, or is in the process of being, created in the Balancing Market Interface. If so, please provide their user name.

SEMO may be able to use the same user name and digital certificate for the user that is setup in the Balancing Market Interface.

Balancing Market User Name (if applicable)

4 (b) General Details

Full Name

Position in Company

Email Address

Contact Phone Number

Mobile Number

4 (c) Security Questions

4 (c) (i) Confidential Questions

For security reasons SEMO personnel may ask the following questions to confirm the identity of the user.

Please note the answers submitted do not need to be fact based and will not be checked by SEMO for correctness, they are purely used as a means of confirming the identity of the user e.g. Question: "Place of Birth", Answer: "A Boat".

Note: The user will be able to amend the answers once they have been provided access to the Balancing Market Interface.

Date of Birth

Place of Birth

Last Secondary School

Mother's Maiden Name

4 (c) (ii) Authentication Code

For security reasons SEMO will request a user to provide an authentication code as part of correspondence.

The authentication code must be a minimum of 1 and a maximum of 8 characters, at least 1 uppercase, 1 lowercase and 1 numeric character must be present.

Authentication Code

5. AOLR Portal User - Two

SEMO recommends that at least two PAUs are authorised to avoid issues where a PAU is unavailable.

5 (a) Related Balancing Market User

Please specify if the user has already, or is in the process of being, created in the Balancing Market Interface. If so, please provide their user name.

SEMO may be able to use the same user name and digital certificate for the user that is setup in the Balancing Market Interface.

Balancing Market User Name (if applicable)

5 (b) General Details

Full Name

Position in Company

Email Address

Contact Phone Number

Mobile Number

5 (c) Security Questions

5 (c) (i) Confidential Questions

For security reasons SEMO personnel may ask the following questions to confirm the identity of the user.

Please note the answers submitted do not need to be fact based and will not be checked by SEMO for correctness, they are purely used as a means of confirming the identity of the user e.g. Question: "Place of Birth", Answer: "A Boat".

Note: The user will be able to amend the answers once they have been provided access to the Balancing Market Interface.

Date of Birth

Place of Birth

Last Secondary School

Mother's Maiden Name

5 (c) (ii) Authentication Code

For security reasons SEMO will request a user to provide an authentication code as part of correspondence.

The authentication code must be a minimum of 1 and a maximum of 8 characters, at least 1 uppercase, 1 lowercase and 1 numeric character must be present.

Authentication Code

6. Confirmations and Signature

6 (a) Confirmations

- I confirm, on behalf of the Exchange Member, that the above named individuals have been lawfully authorised and granted permission (by way of a resolution of the board of directors or otherwise) to each act as an AOLR Portal User on behalf of the Party specified above.
- I confirm there are AOLR users requiring setup and separate "Section 4) – AOLR User One" sections have been attached to this form.

6 (b) Signature

This AOLR Portal Authorisation must be signed by a lawfully appointed director of the Exchange Member.

Name (please print)

Signature

Date

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