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| **MODIFICATION PROPOSAL FORM** | | | | | |
| **Proposer** | **Date of receipt** | | **Type of Proposal** | | **Modification Proposal ID** |
| **SEMO** | **06 November 2012** | | **Standard** | | **Mod\_30\_12** |
| **Contact Details for Modification Proposal Originator** | | | | | |
| **Name** | | **Telephone number** | | **Email address** | |
| **Brían McAuley** | | 1. **23 70147** | | [**Brian.McAuley@sem-o.com**](mailto:Brian.McAuley@sem-o.com) | |
| **Modification Proposal Title** | | | | | |
| **Improved Efficiencies in Unit Registration Process** | | | | | |
| **Documents affected** | | **Section(s) Affected** | | **Version number of T&SC or AP used in Drafting** | |
| **AP1** | | **3.2.5; 3.2.6; Appendix 1** | | **12.0** | |
| **Explanation of Proposed Change**  *(mandatory by originator)* | | | | | |
| This modification proposes to streamline the current unit registration process for units entering the SEM as set out in AP1. The procedural steps define a single process which covers all aspects of a unit registration including, inter alia, the Market Operator receiving an application, validation of the application by the various parties involved and the unit becoming effective in the market.  This proposal looks to change the process from a single continuous process to one which is broken down into 4 sequential stages. The stages are as follows:   1. Application 2. Review 3. Participant Readiness 4. Go-Live   In summary the new structure will set out the steps in stages with each stage having a clearly defined requirement to be met before completion. Until this requirement is met the application cannot be advanced to the next stage. This will mean that applications will conform to minimum standards before being circulated amongst validating parties, thereby reducing time wasted unnecessarily by all parties.  In addition to changes to allow for this new structure, the proposal also includes changes which allow for the AP to more accurately reflect the business reality of the process (e.g. the addition of a step where unit IDs are created, definition of documents added since the AP was drafted, etc.).  Operational changes are currently being implemented which will aid in delivering these changes. | | | | | |
| **Legal Drafting Change**  *(Clearly show proposed code change using* ***tracked*** *changes, if proposer fails to identify changes, please indicate best estimate of potential changes)* | | | | | |
| The modification will alter the procedural steps (section 3.2.5) and swim lanes (section 3.2.6) for unit registration to allow for this new structure.  Additionally the procedural steps will be altered to accommodate increased operational efficiencies (such as accepting payment by EFT as well as bank draft) and to codify current operations (such as the creation of unit IDs by the Market Operator). This will involve some changes to the procedural steps as well as updates to the glossary contained in the appendices (Appendix 1) to define currently undefined documents.  The legal drafting of this modification has not been agreed at this point. | | | | | |

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| **Modification Proposal Justification**  *(Clearly state the reason for the Modification)* | |
| Separating the process into individual stages adds transparency to the process. It will be easier for Applicants to monitor the progress of their application and be aware of which steps are next. It will also be easier to monitor at what point in the process delays have occurred.  As the new stages are distinct, delays in one earlier section will not affect the deliverability of another later section. Under the current steps, unit registration is a single process and delays late in the process can cause the process to revert to much earlier in the process.  The new process will mitigate the circulation of incomplete data between the parties involved by imposing validation checks and a more sequential progression. Currently documentation may be forwarded by the Market Operator which does not have minimum requirements. This wastes time and leads to multiple versions of data unnecessarily. | |
| **Code Objectives Furthered**  *(State the Code Objectives the Proposal furthers, see Section 1.3 of T&SC for Code Objectives)* | |
| * “to facilitate the efficient discharge by the Market Operator of the obligations imposed upon it by its Market Operator Licences;” * “to facilitate the participation of electricity undertakings engaged in the generation, supply or sale of electricity in the trading arrangements under the Single Electricity Market;” * “to provide transparency in the operation of the Single Electricity Market;” | |
| **Implication of not implementing the Modification Proposal**  *(State the possible outcomes should the Modification Proposal not be implemented)* | |
| The unit registration process will continue to operate under the current procedural steps. This will lead to inefficiencies in the operation of the process by the Market Operator. Without the additional content (e.g. unit ID creation) the AP will not fully reflect the business reality of unit registration. | |
| **Working Group**  *(State if Working Group considered necessary to develop proposal)* | **Impacts**  *(Indicate the impacts on systems, resources, processes and/or procedures)* |
| No | Process Change |
| ***Please return this form to Secretariat by email to*** [***modifications@sem-o.com***](mailto:modifications@sem-o.com) | |

**Notes on completing Modification Proposal Form:**

1. **If a person submits a Modification Proposal on behalf of another person, that person who proposes the material of the change should be identified on the Modification Proposal Form as the Modification Proposal Originator.**
2. **Any person raising a Modification Proposal shall ensure that their proposal is clear and substantiated with the appropriate detail including the way in which it furthers the Code Objectives to enable it to be fully considered by the Modifications Committee.**
3. **Each Modification Proposal will include a draft text of the proposed Modification to the Code unless, if raising a Provisional Modification Proposal whereby legal drafting text is not imperative.**
4. **For the purposes of this Modification Proposal Form, the following terms shall have the following meanings:**

**Agreed Procedure(s): means the detailed procedures to be followed by Parties in performing their obligations and functions under the Code as listed in Appendix D “List of Agreed Procedures”.**

**T&SC / Code: means the Trading and Settlement Code for the Single Electricity Market**

**Modification Proposal: means the proposal to modify the Code as set out in the attached form**

**Derivative Work: means any text or work which incorporates or contains all or part of the Modification Proposal or any adaptation, abridgement, expansion or other modification of the Modification Proposal**

**The terms “Market Operator”, “Modifications Committee” and “Regulatory Authorities” shall have the meanings assigned to those terms in the Code.**

**In consideration for the right to submit, and have the Modification Proposal assessed in accordance with the terms of Section 2 of the Code (and Agreed Procedure 12), which I have read and understand, I agree as follows:**

**1. I hereby grant a worldwide, perpetual, royalty-free, non-exclusive licence:**

* 1. **to the Market Operator and the Regulatory Authorities to publish and/or distribute the Modification Proposal for free and unrestricted access;**
  2. **to the Regulatory Authorities, the Modifications Committee and each member of the Modifications Committee to amend, adapt, combine, abridge, expand or otherwise modify the Modification Proposal at their sole discretion for the purpose of developing the Modification Proposal in accordance with the Code;**
  3. **to the Market Operator and the Regulatory Authorities to incorporate the Modification Proposal into the Code;**

**1.4 to all Parties to the Code and the Regulatory Authorities to use, reproduce and distribute the Modification Proposal, whether as part of the Code or otherwise, for any purpose arising out of or in connection with the Code.**

**2. The licences set out in clause 1 shall equally apply to any Derivative Works.**

**3. I hereby waive in favour of the Parties to the Code and the Regulatory Authorities any and all moral rights I may have arising out of or in connection with the Modification Proposal or any Derivative Works.**

**4. I hereby warrant that, except where expressly indicated otherwise, I am the owner of the copyright and any other intellectual property and proprietary rights in the Modification Proposal and, where not the owner, I have the requisite permissions to grant the rights set out in this form.**

**5. I hereby acknowledge that the Modification Proposal may be rejected by the Modifications Committee and/or the Regulatory Authorities and that there is no guarantee that my Modification Proposal will be incorporated into the Code.**